

**SUPERIOR DISTRICT LIBRARY
BOARD OF TRUSTEES REGULAR BOARD MEETING**

Location: Bayliss Public Library

Date: January 26, 2023

Call to Order:

The meeting was called to order at 6:00 p.m. by Board Vice- President, Sheila Bergdoll.

Roll Call:

Present: Vice-President Sheila Bergdoll, Treasurer Cris Roll, Secretary Tim McConkey, and Trustee Daryl Orr. Board President Karen McClenny and Trustee Jan Reelitz were absent, excused. Also present: Lisa Waskin, SDL Director; Suzette Olson, HR and Financial Manager for SDL; Ken Halsma, Anderson/Tackman Auditor; and Jane French, Les Cheneaux Community Library Manager.

Public Comments on Agenda Items: None

Discussion/Acceptance of Agenda:

Motion for approval of the Agenda made by Trustee Orr, seconded by Trustee Roll.

Discussion: None.

Motion passed unanimously.

Business Items:

Approval of Minutes from the December 20, 2022, Regular Board of Trustees Meeting

Motion for approval of the Minutes for the December 20, 2022, Regular Board of Trustees Meeting made by Trustee Bergdoll, seconded by Trustee Orr.

Discussion: None

Motion passed unanimously.

Financial Reports from January 2023:

Motion by Trustee McConkey to accept the January 2023, Financial Reports. Seconded by Trustee Orr.

Discussion: None

Motion passed unanimously.

Payment of Bills:

Following a review of the expenses, motion by Trustee McConkey, seconded by Trustee Roll to approve payment of the bills as presented.

Discussion: None

Motion passed unanimously

Audit Report Presentation by Ken Halsma from Anderson, Tackman Inc. – a clean audit was reported by Ken, with a year-end surplus of just over \$100,000. The District budget is in good shape, and the MERS Retirement fund is still well overfunded at this time. He listed no concerns with the operations or financial state of the library funds or operations.

Information Items:

year. When the documents for that arrived, Director Waskin discovered that the Elective Abortion option had been changed from Yes to No at some point, without her knowledge or board approval. She was able to get the corrected documents from our agent at NIS, Rick Labian, and fix the situation. She would like to have board approval noted in the minutes of the meeting in case there is any question about this in the future.

- E. **Communications:** Manager Hyde at the Pickford Community Library received an email from a patron who requested that he child be banned from checking out any books dealing with LGBTQ matters, and if we could not, then she would like her card to be canceled. Through a series of emails between both the patron and Manager Hyde and Director Waskin, it was finally decided that the child's card would be canceled, and there would be a note placed on the mother's card which prohibited her daughter from checking out items on her card. The patron seemed satisfied with this outcome.

Action Items:

Unfinished Business:

None

New Business:

Discussion/Approval of Audit Report for FY2021-2022– A motion was made by Trustee Orr and seconded by Trustee McConkey to approve the Audit Report for FY2021-2022.

Discussion: None

Motion passed unanimously

Discussion/Approval of the Insurance Policy Change Regarding Woman's Reproductive Health Procedures – Motion was made by Trustee Roll and seconded by Trustee Orr.

Discussion: None

Motion Passed Unanimously

Discussion/Approval of the Insurance Policy Correction to Orthodontic Care– motion made by Trustee Roll and seconded by Trustee McConkey.

Discussion: None

Motion Passed Unanimously

Discussion/Approval of Circulation Policy Changes – Matter is to be tabled until the February 23, 2023, Regular Board Meeting

Discussion/Approval of the End of Employment Policy Changes – Matter to be tabled until the February 23, 2023, Regular Board Meeting.

Discussion/Approval of the Update to the Exempt Status Employee Policy – The motion to approve the Update to the Exempt Status Employee Policy was made by Trustee Orr and seconded by Trustee McConkey.

Discussion: None

Motion Passed Unanimously